



GUJARAT STATE FERTILIZERS & CHEMICALS LIMITED

CIN : L99999GJ1962PLC001121

Fertilizernagar - 391 750, Vadodara, Gujarat, India.

www.gsflimited.com

TRADERS FORM - SPARES

DESCRIPTION	
GENERAL	
Name of Company	
Registered Office Address	
Telephone nos.	
Fax no.	
Telex no.	
E-mail ID	
Contact Person	
Name	
Designation	
Resi. Phone no.	
Whether you are authorised Dealer/Stockist or Agent. Please furnish details with copy of authorization letter	
Please furnish details of your principal (Attach separate sheet if necessary)	
Product Details	
Name, Size-range, Models, Grades, Standards etc. Please attach Product Catalogues, Leaflets, Literatures etc.	
Authorization valid for (To be supported with copy of authorization letter from your principal)	
Whether stock is maintained? If yes mention quantity and value of stock maintained	
Relevant T/C / Inspection records are available or not?	
Details of Godown and method of stocking the material in godown to be specified. Checks followed for dispatch of correct material	
INSPECTION & TESTING ASPECTS	
Any Test Equipments & Facilities available at your godown for inspection. Give details of the same	
Whether it is possible to offer inspection at your principle works? Or at any other place? Please specify	
Name & Address of outside agencies from whom testing facilities are availed?	
DOCUMENTATION / ENGG. ASPECTS	
Documentation Procedure & Formats used for the same	
Whether you maintain updated stock position, if yes, furnish detailed procedure for the same	
Do you have computerized facilities? If yes than give details of software packages used for accounting & inventory control	
Name & experience of key persons responsible for customer support	



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DESCRIPTION		
EXPERIENCE / SERVICE ASPECTS		
List of important customers alongwith order no. & date, delivery date (Attach separate list for last two years orders)		
Orders under execution with details		
Delivery period quoted at present		
Reasons for delayed delivery for past & present orders (Your Views)		
General Payment terms		
MANAGEMENT ASPECTS		
Type of Establishment (Proprietary / Partnership/ Pvt Ltd./Public Ltd.)		
Name & Profile of Proprietors/Partners/Directors		
Year of establishment and starting of business		
Initial Investment		
Present Investment		
Floor Area/Open Area of Office/Godowns		
No. of Employees		
(i) Technocrats/Qualified Engineers		
(ii) Administrative Officers/Qualifications		
(iii) Administrative Staff		
(iv) Marketing/Sales & Service Staff		
(v) Store Keepers		
(vii) Supervisory Staff		
Name of your Bankers		
Banking facilities availed (Pl. attach Credit Information Report from your Bankers)		
Financial collaboration (If any)		
Nearest Railway/Airport available to reach your office/Godowns and connections from Metros/Major cities		
Last three years Financial Parameters		
Please also attach your Income tax clearance certificate		
Turnover	1	2
Profit		
Net Assets		
Current Assets		
Current Liabilities		
Debt		
Your GST and CST Numbers		
SEAL & STAMP OF AUTHORISED SIGNATORY OF THE COMPANY		
NOTE:		
<ul style="list-style-type: none">• Party to fill in correct information as asked. If information found to be incorrect, it may lead to delisting of your company and/ or your application shall be rejected.• Party is requested to furnish all the asked information as applicable. As each & every information carries certain points during evaluation of vendors/assessment of vendors. In absence of any information, evaluating engineer will not give any points which may ultimately will reflect in overall assessment.• Vendor to attach separate sheet as Annexure wherever required to furnish the required information. Please attach your product catalogues/leaflets and relevant technical information in support.		