

**ANNEXURE VII**

By Registered Post

From :

Name	
Address	
Pin Code	
Tel. No.	
Fax No.	
E-mail	

To,  
M/s. Link Intime India Private Limited (Unit: GSFC Ltd.)  
B – 102 & 103, Shangrila Complex, 1<sup>st</sup> Floor  
Opp. HDFC Bank, Near Radhakrishna Char Rasta  
Akota, Vadodara 390 020, Gujarat  
Phone (0265) 2356573

Dear Sirs,

**Sub : Request for issue of duplicate certificates**

This is to inform you that the following share certificate(s) of the **Gujarat State Fertilizers & Chemicals Limited**, has/have been lost/stolen.

Folio No.	Certificate No/s.	Distinctive Nos.	No. of shares

In this connection, I/we, request you to stop-transfer of the shares. I/we forward herewith the following documents to enable you to consider issue of duplicate share certificate(s) in my/our favour.

1. Attested copy of the FIR lodged with the police station
2. Letter of Indemnity.
3. Affidavit.
4. Original advertisement published in \_\_\_\_\_(name of the news papers) dated\_\_\_\_\_.
5. Demand Draft/Cheque of Rs. 350/- drawn in the name of the Company.

I/We am/are in the process of obtaining an order from the Civil Court restraining you from effecting transfer of these shares which will be forwarded to you in due course.

Yours faithfully,

**( Signature of holder/s )**

Encl. As above.