

**ANNEXURE XXII**

By Registered Post

From :

Name	
Address	
Pin Code	
Tel. No.	
Fax No.	
E-mail	

To,  
M/s. Link Intime India Private Limited (Unit: GSFC Ltd.)  
B – 102 & 103, Shangrila Complex, 1<sup>st</sup> Floor  
Opp. HDFC Bank, Near Radhakrishna Char Rasta  
Akota, Vadodara 390 020, Gujarat  
Phone (0265) 2356573

Dear Sirs,

**Sub : Request for change in the name of Individuals.**

Folio No. \_\_\_\_\_  
Certificate No/s. \_\_\_\_\_

I/We request you to make necessary corrections in your record about the change in my/our name(s).

In this connection, I/We forward the following documents:

1. Original share certificate(s)
2. Attested copy of notification published in Official Gazette or a newspaper or an affidavit, duly sworn.

Yours faithfully,

**(Old Signature/s)**

**(New Signature/s)**

Certified that the above signature have been verified and found in order as per our records.

**( Signature of Bank Official with Stamp )**

Encl. As above.