

**ANNEXURE XXIV**

By Registered Post

From :

|          |  |
|----------|--|
| Name     |  |
| Address  |  |
| Pin Code |  |
| Tel. No. |  |
| Fax No.  |  |
| E-mail   |  |

To,  
M/s. Link Intime India Private Limited (Unit: GSFC Ltd.)  
B – 102 & 103, Shangrila Complex, 1<sup>st</sup> Floor  
Opp. HDFC Bank, Near Radhakrishna Char Rasta  
Akota, Vadodara 390 020, Gujarat  
Phone (0265) 2356573

Dear Sirs,

**Sub : Change in the name of Companies**

Folio No. \_\_\_\_\_  
Certificate No/s. \_\_\_\_\_

We inform you that the name of the Company has since been changed to \_\_\_\_\_ . We , therefore request you to make necessary changes in your records. In this connection, we forward herewith the following documents:

1. Original share certificate(s)
2. Certified copy of fresh certificate of incorporation issued by the Registrar of Companies.
3. Certified copy of Memorandum & Articles of Association .
4. List of Authorised Signatories with signatures certified by Co.Secretary/MD/Director.

Yours faithfully,

( **Authorised Signatory** )

Encl: as above